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SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
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श्री अरविन्द महाविद्यालय
(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated September 24, 2021

Minutes of the Meeting XXI - IQAC

The meeting of the IQAC Committee was held on Friday, 24th of September, 2021 at 10:30AM on Zoom Platform. The following were present.

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|-----------------------------|----------------------------------|
| 1. Dr. Vipin Kumar Aggarwal | Chairman (Principal Offg.) |
| 2. Dr. Sangeeta Kaul | Coordinator |
| 3. Dr. Vikas Gupta | Registrar |
| 4. Mrs. Shobhna Chandra | Faculty Member |
| 5. Mrs. Vandana Bhalla | Faculty Member |
| 6. Dr. Rashmi Mathur | Faculty Member |
| 7. Dr. Soni Rastogi | Faculty Member |
| 8. Dr. Aprajita Chauhan | Bursar |
| 9. Dr. Meeta Mathur | Faculty Member and NAAC Convener |
| 10. Ms. Hema Nagpal | Faculty Member |
| 11. Mr. Jitender Kumar | Librarian |
| 12. Mr. Manoj Sharma | Alumni Representative |
| 13. Dr. Raj Kumar Verma | Faculty Member |
| 14. Mrs. Meenu Panwar | Section Officer (Administration) |
| 15. Mr. Ravinder Singh | Section Officer (Accounts) |

The following issues were discussed during the meeting :

1. Confirmation of the minutes of the meeting held on 25th of June, 2021.
2. An Admission Committee was created for the smooth conduction of Admissions, including both Teaching and Non-Teaching staff. In addition, a proper Grievances Committee was created to ensure quick clarification of the concerns raised by the students who were seeking admission in the University. The details of the Admission



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Committee and Grievances Committee were listed on the college website for easy reference of the students.

Dated

3. Guidelines were issued to different departments to ensure that proper Orientation Programmes are conducted for the First Year students, as soon as their Semester began, in order to ensure quick interaction between students and the concerned faculties and ensuring proper guidance for the new joinees.
4. In further continuation, the Departments were encouraged to continue with their events, training programmes and interactive sessions for the students to ensure that they are well equipped with the changing dynamics during the on-going pandemic situations and also stay in touch with the changing modalities of the Academic Sphere. This was done through the approval of various events that were scheduled to be conducted in the near future or documentation of the events conducted in the past few months.
5. The faculties were advised to take classes from the college premises as per the Roster and hence, instructions were laid out to ensure proper facilities are available at the premises to ensure easy and smooth following of Covid-19 protocols.

Sangeeta
Dr. Sangeeta Kaul
Coordinator
IQAC

Vipin
Dr. Vipin Kumar Aggarwal
Chairman
IQAC